

## Field Reviewer (Residential, Commercial, Ag) - Cherry County

### **Purpose:**

- Gather parcel information, pick up improvements, measure, analyze and observe condition of real estate properties in Cherry County.

### **Essential Knowledge, Experience and Abilities:**

- Prefer a background in real estate, construction, or agriculture.
- Willingness to be part of the team.
- Ability to drive county vehicle daily throughout county; getting in and out on a frequent basis.
- Ability to work in all types of weather.
- Ability to be perceptive of new things, changes in surroundings.
- Ability to operate tablet and computer programs
- Ability to perform assignments with accuracy & attention to detail
- Ability to communicate openly and honestly to interact with customers to address their concerns, questions, and assist them if possible.
- Ability to make independent operating decisions based upon experience and knowledge of departmental operations.
- Ability to make accurate arithmetical computations.
- Ability to maintain the confidentiality of departmental information.
- Thorough knowledge of modern office practices, procedures, and equipment.

### **Essential Education, Certification, and/or Licenses:**

- High School Diploma/ GED
- Valid driver's license and good driving record to use county vehicle.

### **Essential Physical Demands and Typical Working Conditions:**

- Work is performed both outdoors and indoors reviewing properties across Cherry County
- Work will require running a tape measure to measure building, accurately sketch on paper & then enter into computer system.
- Work will require routinely getting in and out of a county vehicle to conduct review.
- Work will require routinely lifting and carrying up to 20 pounds.
- Work duties may be stressful at times due to interacting with the public and working under deadlines.

Cherry County offers a comprehensive benefit package including health insurance, generous retirement program, and access to a variety of other benefits such as vision and dental. Employees will be eligible for paid vacation, sick leave, and holidays.

### **Work Schedule**

8am-4:30pm OR 8:30am-5pm, Monday – Thursday & 8am-1 pm, Friday

Starting wage – \$18 per hour depending on experience

### **Application Submission:**

Please submit a complete application, resume, and cover letter to:

Cherry County Assessor  
365 N Main St, Suite 7  
Valentine, NE, 69201

Applications can be found on the Cherry County Website: [www.cherrycounty.ne.gov](http://www.cherrycounty.ne.gov)

Position will remain open until filled.