

THE WEST CENTRAL DISTRICT ASSOCIATION OF COUNTY OFFICIALS

BY LAWS

ARTICLE I NAME

The name of this association shall be the West Central District of County Officials (West Central District) and as such, is a district of the Nebraska Association of County Officials.

ARTICLE II OBJECTIVE

The object of this association shall be to promote the best interest of the counties of the West Central District. The objective of this association shall be to:

(1) Provide an opportunity for the county officials to exchange ideas of the administration of their respective offices.

(2) Offer ways and means to better serve the public.

(3) Encourage the passage of uniform laws pertaining to the administration and duties of county officials.

(4) Exemplify the ideals of public service and as an influence in business and civic life.

(5) Cultivate friendships among its members and work toward creating better public understanding of its respective offices; and

(6) Participate in formulating and helping to advance the official policies of the Nebraska Association of County Officials.

ARTICLE III MEMBERSHIP

The members and the membership qualifications of this association shall be the same as those of the Nebraska Association of County Officials. Each member county of the West Central District must be in good standing with the Nebraska Association of County Officials.

(1) The membership of this association shall consist of all the elected and appointed county officials of the following counties: Arthur, Blaine, Chase, Cherry, Dundy, Frontier, Furnas, Gosper, Grant, Hayes, Hitchcock, Hooker, Keith, Lincoln, Logan, McPherson, Perkins, Red Willow, and Thomas. Other counties contiguous to this district may affiliate with this association with approval of the Nebraska Association of County Official's Board of Directors.

(2) Any person having an interest in the purpose and programs of this association may be admitted to associate membership of the West Central District Association and shall be designated an associate member.

(3) Any person, who in the opinion of the association has rendered distinguished service for the betterment of county administrative practice, shall be eligible for honorary membership. Nominations for individual honorary membership may be made at any regular scheduled meeting of the association and the association members shall elect the individuals(s) to honorary membership.

(4) Associate members, honorary members, deputies, and county employees shall be entitled to all the privileges of the association except THEY SHALL BE INELIGIBLE TO HOLD ELECTIVE OFFICE OR TO VOTE IN THE ASSOCIATION.

ARTICLE IV **OFFICERS**

Officers of this association shall consist of a president, first vice president, and second vice president, all of whom shall be elected county officials. During his or her term of office, the president of the association shall designate a county official or employee to serve as secretary-treasurer.

(1) Officers shall be elected at the annual meeting each year by a majority vote of the member counties present. Each member county shall be allowed one vote. Proxy votes are not permitted. Each member county shall caucus prior to voting. The vote for each member county shall be determined by a majority of the elected county officials present from that county.

(2) Terms of office of the elected officers for the association shall be one year, or until their successors are elected and qualified. No officer shall be elected to hold the same office more than one year consecutively.

(3) Any elected official of the West Central District shall be eligible to serve as an officer of the West Central District Association.

(4) A vacancy in any elected office of the association shall be filled at either a special meeting that has been called or at the next regularly scheduled West Central District meeting.

(5) There shall be elected a county board member to serve as the West Central District Director to the Nebraska Association of County Officials. Such representative shall be elected for a two-year term which term shall commence January 1, 1987 and every two years thereafter. The tenure of a district director shall not exceed three consecutive two-year terms of office, excluding time served as a director appointed to fill a vacancy.

(6) If a vacancy occurs in the office of the District Director, the executive officers of the West Central District shall make a recommendation of the Board of Directors of the Nebraska Association of County Officials. The Board of Directors of the Nebraska Association of County Officials shall fill the vacancy by appointment.

ARTICLE V
DUTIES OF OFFICERS

(1) The president shall preside at all meetings and shall call special meeting_s as he or she shall deem necessary.

(a) The president shall appoint all standing and special committees.

(b) The president shall appoint a county official or employee to serve as secretary-treasurer during his or her term of office.

(2) The first vice president shall preside at all meeting in the absence of the president. The appointed secretary-treasurer shall keep a record of all the meeting of the association and handle all monies of the organization, paying out expenses upon the order of the president.

(3) The officers' duties in the district, shall be for the district, the same as the officers' responsibilities of the Nebraska Association of County Officials, are for the association.

(4) The officers shall plan an agenda for the district meeting with the assistance of the various officials and shall be responsible for recommending meeting sites for future meetings.

ARTICLE VI
MEETINGS

The West Central District Association shall, if possible, hold meetings in the fall and in the spring, the second Thursday in February and October and upon such notice as the district officers or president shall deem necessary. Notice of time and place of any meeting will be forwarded to the Nebraska Association of County Officials and all county clerks in the district. County Clerks of each member county will be required to notify all elected officials in their county of all district meetings.

(1) The regular fall meeting shall be designated as the annual meeting of the district for the purpose of election of officers. Officers elected shall begin the term of office January 1 of each year.

(2) The place of the regular meeting shall be determined by the officers of the district.

(3) Time and place for special meeting shall be determined by the officers of the district.

(4) A quorum must be present to conduct business.

(5) Registrations costs of each meeting will be determined according to the meeting expenses. The presiding officers will determine the meeting registration fee. Registrations made less than ten days prior to the meeting will be charged a \$10.00 late fee. Cancellation refunds will be given only if submitted ten days prior to the meeting date.

ARTICLE VII
DUES

Yearly dues shall be determined by the member counties present at the annual meeting.

ARTICLE VIII
BY LAWS

These by laws may be amended at any regular meeting by two-thirds vote of the eligible county members present and voting.

An amendment must be read at one previous regular meeting before being read, voted on, and taking effect.

ARTICLE IX
PARLIAMENTARY PROCEDURE

Robert's Rule of Order shall generally govern the format of all meeting.

ARTICLE X
NOMINATING COMMITTEE

The president shall appoint a nominating committee comprised of three elected county officials, no more than one being from any elected affiliate group and no more than one from any one county, to nominate officers for the ensuing year. The committee shall submit nominations at the annual meeting and any other meeting called, for the purpose of filling a vacancy. The nominating committee shall contact each nominee for his or her consent to allow his or her name to be considered as a candidate for office.

ARTICLE XI
TRANSFER OF RECORDS

The president shall appoint a three member audit committee to conduct a yearly audit of the district treasurer books and records. Upon completion, approval, and verification of the audit, all books and records of the association shall be delivered to the appropriate succeeding officers.

1st reading Amended By Laws February 15, 2007
Amended By Laws Approved September 27, 2007