

**BYLAWS
OF
NORTHEAST NEBRASKA ASSOCIATION OF COUNTY OFFICIALS**

**ARTICLE I
NAME**

The name of this Association shall be the Northeast Nebraska Association of County Officials (Northeast District) and is a district of the Nebraska Association of County Officials (NACO).

**ARTICLE II
MEMBERS AND MEMBERSHIP**

The members and membership qualifications of this Association shall be the same as those of the Nebraska Association of County Officials including those from the following Nebraska counties: Antelope, Boone, Boyd, Brown, Burt, Cedar, Colfax, Cuming, Dakota, Dixon, Dodge, Holt, Keya Paha, Knox, Madison, Nance, Pierce, Platte, Rock, Stanton, Thurston, Washington, and Wayne.

**ARTICLE III
MEETINGS**

The Northeast District shall hold meetings twice a year, in March and September or as called by the Executive Committee or President with the consent of the Executive Committee. In the case of inclement weather, the President may cancel or postpone a regularly scheduled meeting. A quorum shall consist of representatives of one-half of the member counties as set forth in Article II, above. No action may be taken without a quorum present when a proposal for such action is submitted to a vote.

**ARTICLE IV
OFFICERS**

Officers of this Association shall consist of a President, Vice President, Secretary and Treasurer, if elected and serving pursuant to Article V, section 4, and a District Director representing the Northeast District on the Board of Directors of the Nebraska Association of County Officials.

1. The executive committee shall consist of the Elected Officers of the Northeast District.
2. Officers shall be elected at the annual meeting each year in March by a majority vote of all members present of said meeting. (Proxy vote not permitted.) Only elected or appointed officials of a member county shall be eligible or qualified for election as an officer of this Association. Newly elected officers will take office immediately.
3. Term of office for officers shall be one (1) year or until their successors are elected and qualify. No officer shall be elected to hold the same office for more than one (1) year, with the exception of the Treasurer who may be for an indefinite number of years.
4. There shall be elected a County Board member to serve as Northeast District Representative to NACO. Such a Representative shall be elected for a two (2) year term

beginning September 1998, and every two years thereafter. If a vacancy occurs during the term of the Representative, such vacancy shall be filled by the NACO Board of Directors with a recommendation from the Northeast District.

5. A vacancy in any elective office of the Association shall be filled by the remaining members of the Executive Committee.

ARTICLE V DUTIES OF OFFICERS

1. The President shall preside at all meetings, and shall call any special meetings that he or she may deem necessary with the consent of the Executive Committee.

The President shall appoint all standing and special committees.

2. The Vice President shall preside at the meetings in the absence of the President.

3. The Secretary shall keep a record of all the meetings of the Association.

4. The Treasurer shall handle all monies of the Association, paying out the same at the order of the President. Upon the resignation or disqualification of the elected Treasurer of this Association, the President of this Association shall appoint an Acting Treasurer, who shall have the rights and responsibilities of the office of Treasurer from the date of acceptance of said appointment until an elected Treasurer may take office.

The duties of the Treasurer may be performed by NACO if a majority of all members present at a regular meeting vote to transfer such duties. If NACO performs the duties of the Treasurer, a Treasurer will not be elected. The elected office of Treasurer may be reinstated by a majority vote of all members present at a regular meeting.

5. The Officers shall plan the agenda for the District meetings with the assistance of the various officials, and the NACO staff and shall be responsible for recommending meeting sites for future meetings.

ARTICLE VI DUES AND ASSESSMENTS

Dues and assessments shall be determined by the Executive Committee and approved by the membership.

ARTICLE VII AMENDMENT OF BYLAWS

The bylaws may be amended at any regular meeting by a two-thirds (2/3rds) vote of the active members present and voting.

The Amendment must be read at one previous regular meeting before being read and voted on and taking effect.

**ARTICLE VIII
MEETING PROCEDURES**

Robert's Rules of Order shall generally govern the handling of all meetings.

**ARTICLE IX
NOMINATING COMMITTEE**

The Executive Committee shall appoint a nominating committee at the September meeting to nominate officers for the ensuing year and submit such nominations to the annual meeting in March. The committee shall contact each nominee for his/her consent to allow his/her name to appear on the slate.

Revised March 14, 2025